

CHILTERN DISTRICT COUNCIL REGULARISATION CERTIFICATE APPLICATION



To BUILDING CONTROL DIVISION CHILTERN DISTRICT COUNCIL KING GEORVE V HOUSE KING GEORGE V ROAD AMERSHAM BUCKS HP6 5AW

Telephone: 01494 732249
Answerphone: 01494 732911
Fax Number: 01494 732911
Email: buildingcontrol@chiltern.gov.uk

FOR OFFICIAL USE ONLY							
Deposit Charge		£					
Invoice number							
Invoice date							
Drawer/Name							
Cheque	Cash		Debit/Credit card				
A550	9404		D04				

The Building Regulations 2010

Building Regulations Application Number:

1	Applicant's details					
	Name:					
	Address:					
	Postcode:	Tel: Email	:			
2	Agent's details (if appl	cable)				
	Name:					
	Address:					
	Postcode:	Tel: Email	:			
3	Location of building to which work relates					
	Address:					
	Postcode:	Tel:				
4	Description of work					
5	Use of building					
	1 If new building, please state use:					
	2 If existing building state present use:					
6	Charges There are no standard charges for this type of application so full details of the work, cost and any other relevant information is to be provided including whether or not registered competent electrical/gas safe installers have been used. If this is insufficient to enable this authority to assess the fee, further information will be required. Any charge paid is non-returnable.					
	Date works carried out:					
			Deposit Charge: £			
7	Additional Information Method of drainage dispose (i.e. to public sewer, septic tank, soakaway etc.)		er : . water : .			
8	Statement					
	This notice, which is given in relation to the building work as described, and is submitted in accordance with Regulation 18 and is accompanied by the appropriate charge.					
	Name:	Signature:	Date: .			
	Coo Important Natas aus	rloof hoforo oigning form	(0.4000)			
	See important Notes ove	rleaf before signing form	(Oct.2010)			

IMPORTANT NOTES

- 1) For the Regularisation Certificate to be given The Local Authority needs to be satisfied that the works meet The Building Regulations.
- 2) To assist setting the charges, information is likely to be required which relates to issues listed in Regulation 7(5) of The Building (Local Authority Charges) Regulations 2010 but this may not be conclusive.
- 3) If the "estimate" proves to be inadequate due to the number of inspections and consultations there may be a supplementary charge and if consultants are used their costs may be passed on as per the Scale of Charges.
- 4) This application is for building works that have been carried out illegally and The Local Authority can still take enforcement action if it chooses. (This is unlikely in works over 2 years old)
- 5) To ensure compliance the work carried out may have to be opened up/ exposed and or altered.

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#### DATA PROTECTION ACT

Chiltern District Council is a Data Controller under the Data Protection Act. We hold information for the purposes specified in our notification to the Information Commissioner and may use this information for any of them. We may get information about you from others, or we may give information to them. If we do it will only be as the law permits, to check the accuracy of information, prevent fraud or detect crime or to protect public funds.

Chiltern District Council conforms to the requirements of the Data Protection Act 1998. The information requested herewith is required under The Building Regulations 2010 and The Building (Local Authority Charges) Regulations 2010.

| (For office use only) Application No. |  |
|---------------------------------------|--|

## CHILTERN DISTRICT COUNCIL BUILDING CONTROL

Council Offices, King George V Road, Amersham, Bucks. HP6 5AW Tel: 01494 732249 Fax No. 01494 732911 email: <a href="mailto:buildingcontrol@chiltern.gov.uk">buildingcontrol@chiltern.gov.uk</a>

### PAYMENT OF FEES VIA CREDIT CARD\* / DEBIT CARD

| Please only complete if you intend paying by Credit or Debit Card   |                                |             |                               |  |  |  |  |  |
|---------------------------------------------------------------------|--------------------------------|-------------|-------------------------------|--|--|--|--|--|
| I wish to pay for the following:                                    |                                |             |                               |  |  |  |  |  |
|                                                                     | Regularisation fee             | £           |                               |  |  |  |  |  |
| Payment Method                                                      |                                | Date        | :                             |  |  |  |  |  |
| I wish to pay by Ma                                                 | stercard/Visa/Switch (issue no | )           | £                             |  |  |  |  |  |
| Cardholders Name (inc. initials):                                   |                                |             |                               |  |  |  |  |  |
| Card Number:                                                        |                                |             | Issue No: (Switch Cards only) |  |  |  |  |  |
| 3-Digit Security No. (on reverse of card): Expiry Date: (All Cards) |                                |             |                               |  |  |  |  |  |
| Cardholder's Signa                                                  | ture:                          | Contact No. |                               |  |  |  |  |  |
|                                                                     | •••••                          | •••••       |                               |  |  |  |  |  |
| Applicant's Name (if different to above):                           |                                |             |                               |  |  |  |  |  |
| Address of where w                                                  | vorks to be carried out:       |             |                               |  |  |  |  |  |
|                                                                     |                                |             | Postcode:                     |  |  |  |  |  |

\*A handling charge of 1.6% will be added for credit card payments only